

**RABINDRA BHARATI UNIVERSITY
KOLKATA**

Date: 09.03.2018

LAST CHANCE FOR ENROLLMENT

**Attention : Research Scholars of the M. Phil. 1st Semester Examination, 2017 (Coursework) under the
Faculty of Arts and Fine Arts for the session 2017-2018**

Since the examination system of the M. Phil. academic programme under the Faculty of Arts and Fine Arts have been computerized, the regular research scholars of the M. Phil. 1st Semester Examination, 2017 (Coursework) under the Faculty of Arts and Fine Arts are required to enroll themselves in the computer process through submission of the enrolment forms. Those candidates who are unable to enroll themselves through online enrollment process for the M. Phil. 1st Semester Examination, 2017 (Coursework), are requested to contact Examination Department for **OFFLINE ENROLLMENT** with late fee of Rs.1000/- according to the following schedule:

SUBJECT	DATE
Bengali, English, Sanskrit, History, Philosophy Dance, Vocal Music	12.03.2018 to 15.03.2018

After submission of the Late fee, applicant has to fill up **OFFLINE ENROLLMENT** form and submit photocopies of all documents as follows. They are also requested to keep all the originals documents with themselves.

- i) Madhyamik / 10th Exam. Admit Card
 - ii) Registration Certificate of R.B.U.
 - iii) 10th to Post Graduate – All Marksheets / Grade Cards and Certificates.
 - iv) Caste Certificate (as and where applicable)
 - v) Coloured Passport sized Photograph
 - vi) Last pay slip
- And University Identity Card to verify and confirm the Enrolment process

The candidates shall have to submit examination forms and fees in accordance with a subsequent schedule for which separate notification would be issued. It is to be noted that no candidate would be able to submit his/her examination form and fee without being enrolled beforehand in the computer system.


ASSISTANT REGISTRAR / JOINT REGISTRAR

Copy to :

1. Dean, Faculty of Arts / Fine Arts with a request to look into the matter and take necessary steps so that this enrolment notice may be circulated in the relevant classes.
2. All Heads and Research Supervisors of the Department under the Faculty of Arts / Fine Arts with a request to bring the notice to the research scholars in the respective classes.
3. Dean, Students Welfare
4. Secretary, Faculty Councils with a request to submit the list of students admitted at least 2 days (working) prior to the enrolment form fill up.
5. Assistant Registrar (Exam).
6. Registration Section.
7. Exam Cell (Sangeet Bhavan)
8. Examination Notice Board
9. Students' Union'