



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/14/2020

Date: 11-03-2020

Notice Inviting Tenders

Sealed quotations are invited from the reputed and authorised dealers/ reputed companies for supplying of following **Printer Cartridge** for **Examination Department** of Rabindra Bharati University within 18.03.2020 (3 pm) at Purchase Section(E.B. Campus). Only reputed and authorised dealers/ reputed companies with following specifications of said items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl No	Description of Items	Qty	Rate: (Incl. GST)	Amount: (Incl. GST)
01.	Laserjet Print Cartridge 05A(HP)	04 pcs		
02.	Laserjet Print Cartridge 12A(HP)	02 pcs		

Terms and Conditions

- 1. Relevant documents/Credentials like valid Trade License, GSTN certificate, PAN must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: **“Quotation for Printer Cartridge”**
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive **GST**.
7. Subcontracting in any form will not be entertained by the University.
8. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact at purchase department of the University.
10. Last date of submission of Tenders within 18.03.2020(3pm)
11. University reserves the right to terminate the contract at any point of time without assigning any reason.
- 12. Only authorised vendors having their registered sales and service office in Kolkata should participate in this tender**

Registrar