



Rabindra Bharati University

INTERNAL COMMUNICATION

Ref. No. :RBU/ FO/ 15 /20-21

Date: 26th August, 2021

From : Finance Officer

**To : All Deans
All Heads of Academic Department
All Directors/In-charges/Heads/Coordinators of Various Centers
Dean Students Welfare
All Officers**

**Copy To : Secy. to Hon'ble Vice Chancellor
Registrar
A& A.O. (I)
A& A.O. (II)**

Regarding: Preparation of Annual Budget of the University

Budget of the University (*Revised Budget for 2021 - 2022* and *Budget Estimate for 2022 - 2023*) is under preparation.

Over the last few years it has been noticed that the Government is providing little fund except which is due on salary & pension. As such, there is little scope to enhance overall budgetary allocation.

Under this situation, *suggestion/ proposal/ advice* in this regard, if any, may please be given to Finance Officer, preferably by 17-09-2021.

Debdatta Roy
Finance Officer