



**RABINDRA BHARATI UNIVERSITY  
KOLKATA**

**EXAMINATION DEPARTMENT**

Memo No.: Exam. / 9007

Date: 02.09.2021

**NOTICE**

**Grade Card Distribution of M.Lib.I.Sc, B.Lib.I.Sc, B.Ed. and B.Ed.(Spl.) Intermediate Semester Exam 2020 and Final Semester Exam 2021**

It is to notify that the Grade Card of M.Lib.I.Sc. and B.Lib.I.Sc, 1st Sem Exam, 2020 and 2nd Sem Exam, 2021; B.Ed. 3rd Sem Exam 2020 and 4th Sem Exam 2021; B.Ed.(Spl.) 1st & 3rd Sem Exam 2020 and 4th Sem Exam 2021 under the Faculty of Arts of the University will be distributed from Examination Department as per following schedule from 11a.m. to 2 p.m.

To collect the Grade Card, candidates are requested to produce the following documents compulsorily:

1. Pay Slip for Admission to the respective Semesters (in original).
2. Print out of E-Receipt of Pay Slip for respective Semester Examination Fee.
3. Print out of Admit Card for respective Semester Examination.
4. Original Registration Certificate.
5. Departmental Library Clearance (If any)
6. Central Library Clearance (If any)
7. Material Submission Slip (If any)

Candidates are requested to clear all the dues (including Admission Fee if any) before collecting the Grade Card.

All candidates are also requested to observe all Covid-related safety measures while they are present at the Campus, as mentioned in orders issued by the Government of West Bengal in this regard.

Candidates will not be allowed to enter the campus without proper face mask.

Schedule for distribution of Grade-Card is as follows:

Sl. No.	Course	Date of distribution of Grade Card
1.	M.Lib.I.Sc. and B.Lib.I.Sc, 1st Sem Exam, 2020 & 2nd Sem Exam, 2021	06.09.2021
2.	B.Ed. 3rd Sem Exam 2020 and 4th Sem Exam 2021	&
3.	B.Ed.(Spl.) 1st & 3rd Sem Exam 2020 and 4th Sem Exam 2021	07.09.2021

**Annexure : Examination Fee**

Course	Semester	Exam Fee	Grade Card Fee	Computer Processing Fee	Diploma Fee	Total in Rs.
M.Lib.I.Sc. and B.Lib.I.Sc	1st	1000	100	50	.....	1150
M.Lib.I.Sc. and B.Lib.I.Sc	2nd	1000	100	50	150	1300
B.Ed. & B.Ed. (Spl.)	1st & 3rd	1000	100	50	.....	1150
B.Ed. & B.Ed. (Spl.)	4th	1000	100	50	150	1300

**Contd.P2**

## SUBJECT WISE DISTRIBUTION OF COUNTERS

06.09.2021 & 07.09.2021

B.A. 5th Semester Examination, 2020 and B.A. 6th Semester Examination, 2021

COUNTER- 1	COUNTER-2
B.Lib.I.Sc. B.Ed. (Spl.)	M.Lib.I.Sc. B.Ed.

### Procedure of Payment through State Bank Collect from SBI Portal

1. Go to [www.onlinesbi.com](http://www.onlinesbi.com)
2. Select **SB Collect** Top Horizontal Bar.
3. Read and Tick Mark ( check box).
4. Click on **Proceed**.
5. Select State: **All India** (from drop down menu).
6. Select Type: **Educational Institutions** (from drop down menu).
7. Click on **GO**.
8. Select Educational Institutions : **Rabindra Bharati University**.
9. Click on **Submit**.
10. Under Payment Category: Select the appropriate Examination Name.
11. Enter **Exam Roll Number**.
12. Click on **Submit**.
13. Enter **Your Name** as entered in University records.
14. Enter **Your Date of Birth**.
15. Enter **Your Mobile Phone Number**.
16. Enter the Text as shown in the Image appearing on screen (**Captcha**).
17. Click on **Submit**.
18. Please verify the entries carefully for its correctness. Once transaction is completed cannot be reverted.
19. Click to **Confirm**.
20. You will see State Bank Multiple Payment System (MoPS).
21. After payment, **print e-Receipt** from SB Collect.
22. Copy of e-Receipt, Admit Card and Registration Certificate is required to collect the Grade Card as per the distribution schedule of Grade Card as published by the Examination Department from time to time.

  
Joint Registrar (Examination)

Copy to :

1. Dean, Faculty of Arts / Fine Arts
2. Dean, Students Welfare
3. HODs of Faculty of Arts / Fine Arts
4. Registrar
5. Finance Officer
6. Development Officer
7. A & AO -I
8. A & AO -II
9. Librarian (Acting).
10. Security Officer.
11. Information Scientist.
12. Secretary, Faculty Councils.
13. Secretary to the Vice Chancellor.
14. Students' Union
15. University Website