



Rabindra Bharati University

INTERNAL COMMUNICATION

Ref. No.: RBU/ FO/ 16 /20-21

Date: 26th August, 2021

Urgent Communication regarding Festival Advance- 2021

In view of the ensuing Durga Puja Festival, the University is decided to disburse the Festival Advance as per the earlier years on or after **10th September, 2021** as approved by the Finance Committee meeting dated 19-07-2021. The above will be disbursed through the Bank Account of the respective employees.

Those who are not willing to take this Festival Advance are requested to send mail (debdatta.rbu@gmail.com) to the undersigned by **03-09-2021**.

It may be noted that Festival Advance for the year 2021 will not be disbursed to the employees who will retire on 30-09-2021 & 31-10-2021.

Finance Department solicits your all possible help & kind cooperation in this emergent situation. For any further query related to Festival Advance-2021 please contact through email (debdatta.rbu@gmail.com).

Debdatta Roy
Finance Officer