



RABINDRA BHARATI UNIVERSITY

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Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

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Ref. No Pur/TN/03/2020

Date: 15.01.2020

**Notice Inviting Tenders**

Sealed quotations are invited from the reputed Garments companies/Dressmaker for making and supplying Shirt and Trouser(Liveries) for Security Staff and Drivers of Security Department of Rabindra Bharati University within 27.01.2020(3 pm) at purchase Section (E.B. Campus). Only reputed Garments companies/Dressmaker capable of supplying of the said items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**). The bidder will have to quote the rate of cloths of 04(Four) reputed branded companies along with sample of cloths of each company. The requirement is as follows:

Sl. No	Name of the Company/ Brand of cloth	Description of items	Qty	Rate per Meter(a) (Incl. GST) (a)	Making Charges per pair including Monogram for Shirts. (b)	Total: (a+b)	Upper ceiling of cost for each pair of Trouser and Shirt (Full sleeve & Half sleeve) including making charges and monogram is Rs. 1890/-
1.		i) Trouser ii) Shirt(Full Sleeve) iii) Shirt(Half Sleeve)	130 pcs 65 pcs 65 pcs			i) ii) iii)	Rs. 1890/-
2.		i) Trouser ii) Shirt(Full Sleeve) iii) Shirt(Half Sleeve)	130 pcs 65 pcs 65 pcs			i) ii) iii)	Rs. 1890/-
3.		i) Trouser ii) Shirt(Full Sleeve) iii) Shirt(Half Sleeve)	130 pcs 65 pcs 65 pcs			i) ii) iii)	Rs. 1890/-
4.		i) Trouser ii) Shirt(Full Sleeve) iii) Shirt(Half Sleeve)	130 pcs 65 pcs 65 pcs			i) ii) iii)	Rs. 1890/-

**Evaluation process:** Evaluation of the quotations will be made on the basis of the rates quoted for i) rate per meter(including GST)of cloth for trouser ii) rate per meter(including GST) of cloth for shirt iii) rate for making charge of each trouser and iv) rate for making charge of each shirt including monogram, total together company wise.

**N.B: The University reserves the right to choose the cloths of any brand out of all the four.**

**Terms and Conditions**

**1. Relevant documents/Credentials like, valid Trade License, GSTN certificate, PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**

2. The goods shall be of the best materials.

3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.

4. Parties are requested to mention on the sealed envelope: “**Quotation for Liveries**”

5. Incomplete quotation shall be summarily rejected.

6. Price should be quoted in Indian rupee inclusive GST, delivery and installation charges.

7. Subcontracting in any form will not be entertained by the University.

8. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.

9. For any further details / inspection / query, please contact at purchase department of the University.

10. Last date of submission of quotations within 27.01.2020(3pm)

11. University reserves the right to cancel this tender at any point of time without assigning any reason.

12. Only authorized venders having their registered sales and service office in Kolkata should participate in this tender.

Registrar