



Rabindra Bharati University

Ref. No.: RBU/REG/113/2020

Date: 09.11.2020

Notice

Pursuant to the Memo No.: 368-CS/2020 dated 01.11.2020 issued by the Chief Secretary, Government of West Bengal, the undersigned has been directed by the Hon'ble Vice Chancellor to request the Heads/TICs/Coordinators of all Academic Departments of the University to remain present at the university for at least two days a week (as and when necessary) starting from Monday, November 23, 2020 to carry out urgent activities relating to academic administration. They are also requested to prepare a roster for attendance of Non-Teaching Employees, whose services are placed with the respective Department and communicate the same to the Non-Teaching Employees.

It is further directed that in no circumstances more than 50% of the Non-Teaching Employees would remain present at the Departments.

The Heads/TICs/Coordinators of all Academic Departments and Non-Teaching Employees are also requested observe all Covid-related safety measures while they are present at the Campus, as mentioned in different orders issued from time to time by the Government of West Bengal in this regard.

This is for information of all concerned.

Registrar

Copy to:

1. Dean of Faculty of Arts/Fine Arts/Visual Arts
2. HODs/TICs/Coordinators of Academic Departments
3. All Officers of the University
4. Vice Chancellor's Secretariat