



# RABINDRA BHARATI UNIVERSITY

No.: RBU/FO/ 020 /21-22

Date: 01-10-2021

## **Notice for Covid-19 Vaccination of University Students**

This is for information of all concerned that the University would organize a special **Covid-19 vaccination** drive at the Emerald Bower Campus at 56A, B. T. Road, Kolkata–700050 on **Tuesday, October 5, 2021, from 11:00 a.m. to 4:00 p.m.** in association with the Department of Health and Family Welfare, Government of West Bengal in coordination with the Higher Education Department, for its **regular students**.

The willing students are requested to register their names with the CoWIN portal. It may also be noted that, as per Government policy, only Covishield vaccine would be administered at the University Campus. Both 1<sup>st</sup> dose and 2<sup>nd</sup> dose will be administered. However, 2<sup>nd</sup> dose will be administered only after the stipulated period of 84 days from the 1<sup>st</sup> dose as per the prevailing guidelines of the Government.

Students residing outside the territorial jurisdiction of Kolkata district are advised to contact with the respective “District Immunization Officer” of their district for their vaccination.

### **Following steps to be followed for Self Registration in the CoWIN portal**

1. Please visit the website <https://www.cowin.gov.in/home>
2. Please click on the yellow icon ‘Register/ Sign in Yourself’
3. Please put your mobile number in the ‘Register or Sign In for Vaccination’
4. Please click on ‘Get OTP’ after putting your 10 digit mobile number
5. Please enter the OTP in the ‘OTP Verification’ which vaccinees get as SMS in their mobile number
6. After putting OTP a new page is opens ‘Account details’ where you have to click ‘Add Member’
7. A new screen is open ‘Register for Verification’ where vaccinees will have to enter
8. ‘Photo Id proof like Aadhaar Card / Driving License / Pan Card / Passport / Voter ID Card etc.’
9. Please fill up the Aadhaar Number or any other Id number of the document that the vaccine mentioned previously.
10. Please enter ‘Name’ as mentioned in the Id proof.
11. Please click in the box of Male / Female / Others whichever is applicable.
12. Please enter ‘Year of Birth’ as mentioned in the Id proof.
13. Please ‘Add’ your name in the CoWIN portal.

Cooperation of all concerned in this regard will be highly appreciated.

Debdatta Roy  
Finance Officer

& Nodal Officer, Vaccination Programme