



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/039/2019

Date: 21.08.2019

Notice Inviting Tenders

Sealed quotation is invited from the reputed companies/organizations/Suppliers for supplying following **Stationary goods for Central Store** of Rabindra Bharati University within 29.08.2019(3.00 pm) at purchase section (E.B. Campus). Only reputed companies/organizations /suppliers of said items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

SL No.	Description/specifications of Items	Qty	Rate :	Amount: (Incl.GST)
01.	A-4 Size Paper(Size:21.0 cmX29.7cm) (JK Easy copier-70 GSM) (500 Sheets in a single ream)	200 Reams		
02.	Chalk pencil (White)	50 Boxes		
03.	Plastic Scale-12" (Fever castell)	50 pcs		
04.	Waste paper dustbin bucket (Office use) (As per sample)	50 pcs		

Note: Bidders are advised to check the samples of above mentioned items from the Central Store of Rabindra Bharati University before submitting quotation.

Terms and Conditions

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate,PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
- The goods shall be of the best materials.
- Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
- Parties are requested to mention on the sealed envelope: **"Quotation for Stationary Goods"**
- Incomplete quotation shall be summarily rejected.
- Price should be quoted in Indian rupee inclusive **GST**.
- Subcontracting in any form will not be entertained by the University.
- All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
- For any further details / inspection / query, please contract at purchase department of the University.
- Last date of submission of Tenders within 29.08.2019(3pm)
- University reserves the right to terminate the contract at any point of time without assigning any reason.
- Only authorized venders having their registered sales and service office in Kolkata should participate in this tender.

Registrar