

**RABINDRA BIHARATI UNIVERSITY
KOLKATA**

Date : 30.10.2018

NOTICE

The B.Ed. 3rd Semester Examination 2018 under the Faculty of Arts will be held on and from 3rd December, 2018. The detailed Programme of the said examination will be announced in due course.

The candidates shall fill in and submit their application in the prescribed form to be obtained from the Examination Department at Emerald Bower Campus together with the prescribed fees according to the following scheduled. The services of the Examination Department for the purpose will be available from 11.30 am to 2.30 pm each day during the period.

Subject	Date
B.Ed.	14th to 16th November, 2018
B.Ed. with Late Fee	19th November, 2018

The candidate must have attended at least 80% & 90% of attendance at the theoretical and practical classes respectively held and completed procedures related to C.I.A. (Continuous Internal Assessment) of each course as required under the relevant regulation.

The candidates must have cleared their tuition fees and other dues in full failing which their examination fees shall not be accepted.

The Admit Card will be issued 5 days before the commencement of examination on production of Registration Certificate and last pay slip.

While submitting the examination forms duly filled in, the candidates must produce original Admit Card, Grade Card / Mark Sheet and Certificate of all the examination they passed and the Registration Certificate issued by this University. Each candidate would also be required to bring with him/her two passport size identical photographs, one for the examination form and other for the Admit Card.

No candidate shall be allowed to change subsequently his/her special paper or group which he/she has taken in the course and mentioned in the examination form.

The candidates appearing at the supplementary examination in less than full course of a semester will have to pay 30% of the present examination fees. However other fees like Grade Card fees, Computer processing fees etc. will remain the same.

Rate of Fees

Examination Fee	Rs.1000 /-
Grade Card Fee	Rs.100 /-
Computer Processing Fee	Rs.50 /-
Late Fee	Rs.200 /-
Diploma Fee	Rs.150 /-


Assistant Registrar / Joint Registrar (Exam)

Copy to :

- i) Dean, Faculty of Arts
- ii) Dean, Students' Welfare
- iii) Head of the Department ofunder the Faculty of Arts
- iv) Secretary, Faculty Councils
- v) Finance Officer
- vi) Audit and Account Officer – I
- vii) Sports Officer
- viii) Security Officer
- ix) Assistant Registrar (Exam)
- x) Secretary to the Vice-Chancellor
- xi) Information Scientist for uploading in the University website
- xii) Students' Bill Section
- xiii) Evaluation Cell (Exam)
- xiv) Enrolment, Form Fill up Cell (Exam)
- xv) Examination Notice Board
- xvi) Students Union