



Rabindra Bharati University

NAAC STEERING COMMITTEE (NSC)

RBU NAAC Steering Committee – 1st Meeting of the newly constituted Committee

Date: 10th June 2025 (Tuesday)

Time: 12:00 Noon

Venue: Bankim Chandra Sabhagriha, Rabindra Bharati University

Proceedings

The 1st Meeting of Newly constructed NAAC Steering Committee (NSC) was held today 10th June 2025 from 12 noon at Bankim Chandra Sabhagriya, Rabindra Bharati University to discuss the following agenda:

1. Present status as provided by the former convenor, NAAC Steering Committee
2. Preparation of a Roadmap for NAAC Accreditation Process (Urgent).
3. Formation of Sub-Committees for Task Distribution.
4. Miscellaneous (if any).

Following members were present in that meeting

Name	Signature
1 Professor Srabani Pal (Registrar)	<i>SPal 10/6/25</i>
2 Professor Nupur Ganguli (Dean FFA)	<i>Nupur Ganguli 10.6.25</i>
3 Professor Sandip Kumar Chakraborty (Dean FVA)	<i>Sandip Kumar Chakraborty 10/6/25</i>
4 Professor Bankim Chandra Mandal	<i>Bankim Mandal</i>
5 Professor Kankana Mitra	<i>Kankana Mitra 10.6.25</i>
6 Professor Sumana Das	<i>Sumana Das 10/6/25</i>
7 Dr. Baisakhi Mitra	<i>Baisakhi Mitra 10.06.25</i>
8 Dr. Durba Singha Roychoudhury	<i>Durba Singha Roychoudhury 10.6.25</i>
9 Dr. Debabrata Das	<i>Debabrata Das 10/6/25</i>
10 Dr Snigdha Naskar	<i>Snigdha 10.06.25</i>
11 Prof. Adip Dutta	<i>Adip Dutta 10-06-2025</i>
12 Shri Prateek Singh	<i>Prateek Singh 10/06/25</i>
13 Dr. Madhuri Majumdar	<i>Madhuri Majumdar 10/06/25</i>
14 Dr. Pradipta Kundu	<i>Pradipta Kundu 10.06.25</i>
15 Shri Arnab Bandhyopadhyay	<i>Arnab 10/06/25</i>
16 Shri Ujjwol Kumar Basumata	<i>Ujjwol Kumar Basumata 10/6/2025</i>
17 Shri Shyamsundar Chakraborty	<i>Shyamsundar Chakraborty 10/06/2025</i>
18 Sri Sudeep Mitra	<i>Sudeep Mitra 10/06/2025</i>
19 Shri Abhijit Kumar	<i>Abhijit Kumar 10.6.2025, 12 noon</i>
20 Coordinator IQAC (Professor Hitendra Kumar Patel)	<i>Hitendra Kumar Patel</i>
21 Professor Sudip Ranjan Hatua (Convenor NAAC)	<i>Sudip Hatua 10/6/2025</i>

The Convener extended a warm welcome to all the members and also appreciated their commitment to the preparation of NAAC accreditation process.

The latest status report regarding the NAAC preparation, submitted by the former Convener of the NAAC Steering Committee, was placed in the meeting. The members took note of the same and decided to accelerate the process for completing the remaining works expeditiously.



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Following Resolutions have been taken

1. For the smooth and effective functioning of the Committee, four sub-committees were decided unanimously to be constituted with the following members:

I. Quality Assurance & Academic Audit Sub-Committee

- i. Prof. Bankim Chandra Mandal
- ii. Prof. Kankana Mitra
- iii. Prof. Debjyoti Chanda
- iv. Prof. Paula Sengupta
- v. Shri Arnab Bandhyopadhyay
- vi. Shri Ujjwol Kumar Basumata
- vii. Dr. Adip Dutta
- viii. Dr. Debabrata Das
- ix. Dr. Durba Singha Roy Choudhury

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II. IT & Related Support Services Sub-Committee

- i. Prof. Sumana Das
- ii. Shri Sudeep Mitra
- iii. Shri Abhijit Kumar
- iv. Dr. Baisakhi Mitra
- v. Dr. Gagandeep
- vi. Dr. Srobonti Chattopadhyay
- vii. Dr. Snigdha Naskar
- viii. Dr. Prateek Singh

III. Student Support & Alumni Engagement Sub-Committee

- i. Prof. Ashis Kumar Das
- ii. Shri Shyamsundar Chakraborty
- iii. Dr. Snigdha Naskar
- iv. Dr. Prateek Singh
- v. Dr. Debabrata Das
- vi. Dr. Madhuri Majumdar
- vii. Dr. Debashis Bhattacharya

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IV. Preparation of Data Metrics of MBGL Sub-Committee

- i. Prof. Bankim Chandra Mandal
- ii. Prof. Kankana Mitra
- iii. Ujjwol Kumar Basumata
- iv. Shri Sudeep Mitra
- v. Dr. Baisakhi Mitra
- vi. Dr. Debashish Bhattacharya
- vii. Dr. Snigdha Naskar
- viii. Dr. Adip Dutta
- ix. Dr. Durba Singha Roy Choudhury

2. It was decided that the Convener of NSC shall be the Convener of all the four sub-committees constituted in the meeting. It was further decided that the Co-ordinator, IQAC shall be the ex-officio member of all the sub-committees.
3. It was resolved that the meeting of all the sub-committees shall be convened every alternate week to evaluate the progress of work of each committee and also to take necessary decisions regarding their future activities.
4. The NSC unanimously decided that, henceforth the conference room on the first floor of the Central Library of the University shall be used as the office of the NSC. The convener is advised by the Committee to apply officially to the Registrar for necessary approval. It was further decided that the university authorities shall be requested to furnish the said room with necessary infrastructural aids, such as two desktops with printer- cum-scanner machines and Internet facilities.

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5. It was resolved that the university authorities will be requested officially by the Convener, NSC to grant the NAAC Steering Committee a renewable fund of Rupees Ten Thousand (Rs. 10,000/-), on reimbursement basis, for the purpose of conducting NAAC preparation works hassle-free, till the completion of the entire accreditation process.
6. The Committee recommended that The Registrar must write to the NAAC Authorities for the extension of accreditation period of our University at the earliest.
7. The Committee requested the Registrar to collect the following data from the persons concerned:
 - I. Data collected by the PRO of the University for the preparation of Annual Reports, from 2020 to 2025, in digital format.
 - II. Data collected by Campus Technology, which they verbally reported to have been submitted to the then Registrar, Dr Ashis Kumar Samanta.
8. It was decided that, henceforth all the resolutions taken in the meetings of the NSC will be uploaded on the official website of the University.

The meeting ended with a vote of thanks addressed to the Chair.

[Handwritten signatures and dates in various colors (green, blue, purple, black) on a white background. The signatures are mostly dated 10/6/25 or 10.6.25. Some include names like 'Sud', 'R', 'Sud', 'K', 'V', 'W', 'S', 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'I', 'J', 'K', 'L', 'M', 'N', 'O', 'P', 'Q', 'R', 'S', 'T', 'U', 'V', 'W', 'X', 'Y', 'Z'.]

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