



Rabindra Bharati University

NAAC STEERING COMMITTEE (NSC)

NOTICE

Ref: RBU/NAAC25/SubCom4/meet-1

Date: 11/06/2025

RBU NAAC Steering Sub-Committee 4 – 1st Meeting (MBGL Sub-Committee)

Date: 12th June 2025 (Thursday)

Time: 12:00 Noon (Sharp)

Venue: Department of Library and Information Science

Agenda:

1. Design the data metrics for IIQA, SSR, AQAR as per available latest Manual provided by NAAC
2. Task Distribution
3. Miscellaneous (if any).

All members of the **RBU NAAC Steering Sub-Committee 4** (MBGL Sub-Committee) are hereby requested to attend the **1st Meeting** as per the above schedule. Kindly treat this meeting with the **highest priority** and ensure your presence without fail, even if it conflicts with any other departmental/individual academic engagements (on or off campus).

Your cooperation and timely participation will be crucial for the successful initiation of the NAAC accreditation process.

Sonaha
11/6/25

Convener

RBU NAAC Steering Committee

To,

- i. Prof. Bankim Chandra Mandal
- ii. Prof. Hitendra Kumar Patel
- iii. Prof. Kankana Mitra
- iv. Ujjwol Kumar Basumata
- v. Shri Sudeep Mitra
- vi. Dr. Baisakhi Mitra
- vii. Dr. Debashish Bhattacharya
- viii. Dr. Snigdha Naskar
- ix. Dr. Adip Dutta
- x. Dr. Durba Singha Roy Choudhury
- xi. Prof. Sudip Ranjan Hatua



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Proceedings

The 1st Meeting of Newly constructed NAAC Steering Sub- Committee-4 (MBGL Sub-Committee) was held today 12th June 2025 from 12 noon at Department of Library & Information Science, Rabindra Bharati University to discuss the following agenda:

1. Design the data metrics for IQA, SSR, AQAR as per available latest Manual provided by NAAC
2. Task Distribution
3. Miscellaneous (if any).

Following members were present in that meeting

- 1 Professor Bankim Chandra Mandal
- 3 Shri Ujjwol Kumar Basumata
- 4 Shri Sudeep Mitra
- 5 Prof. Baisakhi Mitra
- 6 prof. Snigdha Naskar
- 7 Shri Adip Dutta
- 8 Dr. Durba Singha Roychoudhury
- 9 Coordinator IQAC (Professor Hitendra Kumar Patel)
- 10 Professor Sudip Ranjan Hatua (Convenor NAAC)

Bankim Ch. Mandal 12.06.25

Ujjwol Kumar Basumata 12/6/2025

Sudeep Mitra 12/06/2025

Baisakhi Mitra 12.06.25

Snigdha 12.06.25

Adip Dutta 12/06/2025

Durba Singha Roychoudhury 12.6.25

Hitendra K. Patel

*Sudip Hatua
12/6/2025*

The Convener extended a warm welcome to all the members of this Sub-Committee and also appreciated their commitment to the preparation of NAAC accreditation process.

At the outset, the Convenor highlighted the editable errors displayed in the NAAC portal for Rabindra Bharati University's Annual Quality Assurance Reports (AAQR) for the academic years 2018–19, 2019–20, and 2020–21. Subsequently, he presented the latest data template for metrics as published on 9th August 2023. The members examined the revised metrics thoroughly and engaged in detailed discussions regarding its implications.

Based on above study and discussed elaborately following resolutions have been taken

1. It was decided that the already submitted AQAR data Of 2020-2021, which is still editable, shall be reviewed and edited soon.
2. It was resolved that the necessary information regarding IQAC shall be uploaded on the University website.
3. It was decided that the collection and structuring of data, 2020 onwards, as per the latest metrics proposed by the UGC, for the purpose of NAAC preparation, shall be initiated at the earliest.
4. It was further resolved that a meeting of the NAAC Steering Committee with all the Deans, HoDs and TiCs of all three Faculties shall be held next week to elaborate upon the latest metrics proposed by the UGC and also to define the specific assignments of both teachers and officers, with regard to the NAAC preparation works.
5. It was decided that filled-in feedback forms shall be collected from students by the HoDs/ TiCs at the earliest. The same can be collected during the forthcoming PG exams, if possible.

The meeting ended with vote of thanks addressed to the Chair.

*Sudip Hatua
12/6/2025*