



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56 A, B.T. Road, Kolkata-700050

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in

No.RB/REG/ 380/2025

Date : 16.06.2025

NOTICE

This is for the information of all concerned that a meeting with all the members of the NAAC Steering Committee and the HODs/TICs/Coordinators/Directors of all the academic and administrative departments of the University has been scheduled to be held on 19.06.2025, Thursday, at 1.00p.m. at the Kobi Janani Sarada Sabha Kaksha, to discuss the following agenda :

Agenda :

1. To discuss about the new metrics and templates of NAAC format.
2. To discuss about the roles and responsibilities of the departmental Heads, with regard to the following NAAC accreditation of the University.
3. Misc.

Members are requested to attend the said meeting positively.

Yours faithfully

(Prof. Srabani Pal)
Registrar (Acting)

Copy to :

- (1) All HODS/TICS/Cordinators/Directors of all Academic and Administrative Departments
- (2) Co-ordinator, IQAC (3) Convenor, NAAC Steering Committee (4) All Deans
- (5) Members, NAAC Steering Committee (6) VC's Office (7) Registrar's Office



Rabindra Bharati University

MEETING of the NSC with HODs/TICs/Coordinators /Directors of all the Academic and Administrative Departments of the University

Date: 19th June 2025 (Thursday)

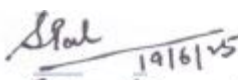
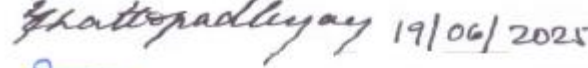
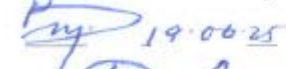


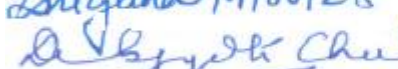
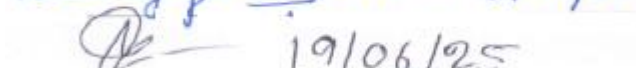
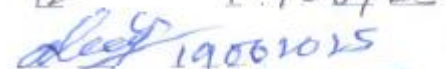

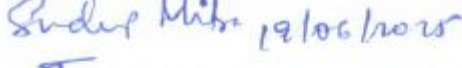
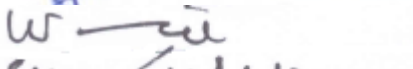
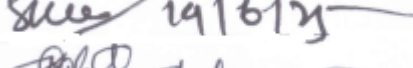
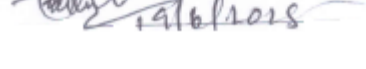


Time: 1:00 pm

Venue: Kabi Janani Sarada Kaksha, Rabindra Bharati University

Agenda:

1. To discuss the new metrics and templates of NAAC format;
2. To discuss the role and responsibilities of the departmental heads with regards to the following NAAC Accreditation of the university;
3. Miscellaneous (if any).

Member Present

Name	Signature
1 Professor Srabani Pal	
2 Dr Srobonti Chattopadhyay	
3 Dr Baisakhi Mitra	
4 Dr Dolonchanmpa Ganguly	
5 Dr Prateek Singh	
6 Dr Snigdha Naskar	
7 Professor Debjyoti Chanda	
8 Shri Arnab Bandyopadhyay	
9 Shri Shyam Sundar Chakraborti	
10 Shri Sudeep Mitra	
11 Dr. Pradipta Kundu	
12 Shri Abhijit Kumar	
13 Prof. Adip Dutta	
14 Prof. Debasish Bhattacharya	
15 Dr. Debabrata Das	
16 Professor Sumana Das Sur	
17 Professor Bankim Chandra Mandal	
18 Professor Hiten Kumar Patel	
19 Professor Sandip Kumar Chakraborty	
20 Shri Ujjwol Kumar Basumata	
21 Professor Nupur Ganguly	



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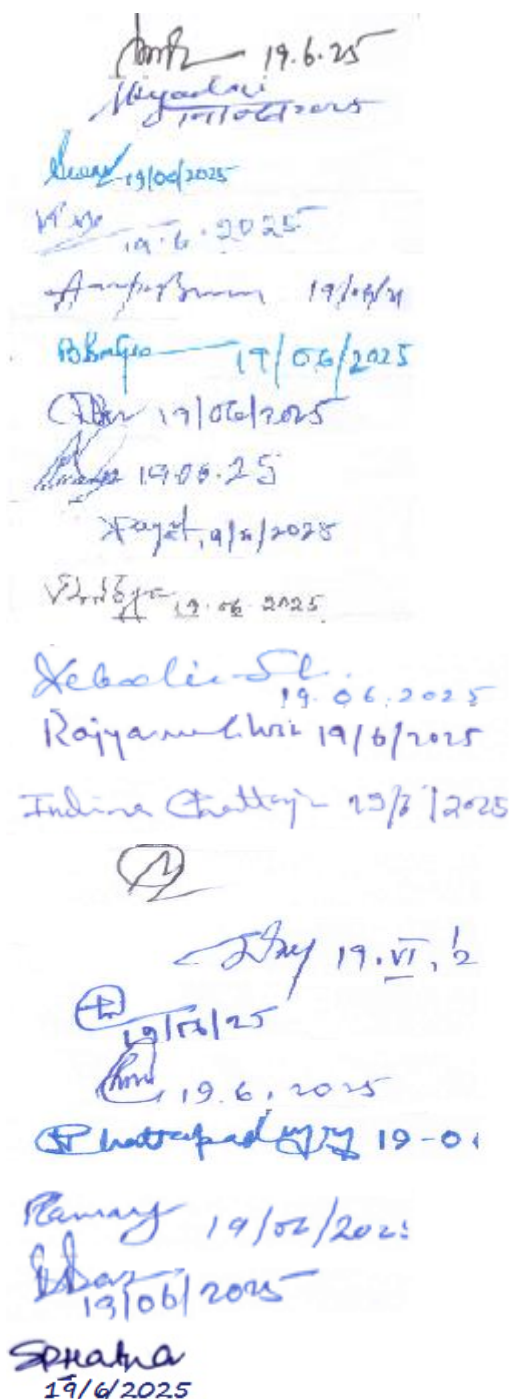
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Member Present

- 22 Dr Ziaur Rahman
- 23 Dr Sanjay Kumar Yadav
- 24 Dr. Swasti Vardhan Mishra
- 25 Professor Kankana Mitra
- 26 Shri Anupam Biswas
- 27 Professor Bharati Banerjee
- 28 Dr. Rishi Kumar
- 29 Dr Tarun Kumar Pradhan
- 30 Dr Payal Rai Chowdhury Dutt
- 31 Professor Bikas Kanti Middy
- 32 Dr. Debolina Saha
- 33 Dr Rajyashree Ghosh
- 34 Professor Indira Chatterjee
- 35 Dr Madhuri Majumdar
- 36 Professor Bhaskarnath Bhattacharjee
- 37 Shri Pushkar Mallick
- 38 Shri Goutam Ghosh
- 39 Dr. Haimanti Chattopadhyay
- 40 Dr Prayash Tamang
- 42 Shri Debanjan Das
- 43 Professor Sudip Ranjan Hatua



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Minutes

Following resolutions were taken unanimously by the members present in today's (19.06.2025) meeting, held at Kobi Janani Sarada Sabha Kaksha:

1. The digital/manual format for collecting data, both individual and departmental, of the period from January 2020 to June 2025, from all the academic and administrative departments of the University, including the various Schools and Centres, for the purpose of NAAC accreditation, will be collected by the NAAC Steering Committee (NSC) soon. HoDs/TiCs/Coordinators/Directors of all the Departments/Schools/Centres will take necessary and urgent initiatives for providing the same to the NSC at the earliest.
2. Students' feedback will be taken during the forthcoming exams. Hardcopies of specified forms for this purpose will be distributed among students for receiving the same in writing.
3. The already submitted AQARs of the seasons 2019-20 and 2020-21 are still awaiting necessary rectifications, without which they will not be accepted. The NSC shall do the needful in this regard, provided the website still permits so, at the soonest, so that they become acceptable to the AQAR authorities. Sincere efforts will be made by the NSC to complete the preparation and submission of AQARs of 2022-23 and 2023-2024. If necessary, the AQAR authorities will be approached by the NSC with the request to allow the University to submit those now; even though the deadline for submission of the same has lapsed already.
4. It was decided that the NAAC related works will be done by the NSC, with the help of the colleagues and current research scholars, wherever necessary, of the University, and no external agency will be hired for any of these works.
5. It was also decided that the IQAC Coordinator shall look into the matters pertaining to the constitution of the central alumni association and also the academic audit committee of the University urgently.

The meeting ended with a vote of thanks to the Chair.

Spraha
19/6/2025