



RABINDRA BHARATI UNIVERSITY

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Ref. No Pur/TN/029/2019

Date: 19.06.2019

**Notice Inviting Tenders**

Sealed quotations are invited from the authorized dealers/reputed companies for supplying of **antivirus software** to be installed in computers as per the requirement for Rabindra Bharati University within 29.06.2019 (3 pm). Only authorized dealers/reputed companies for supplying of following items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl.No	Description Of Item	Qty (Q)	Rate (R) (In Rs.)	Tax (T) (GST in %)	Amount [(R + T) x Q] (Incl. GST)
01	QUICK HEAL TOTAL SECURITY ANTIVIRUS 10 users license pack 3 Years subscription	3 Packs			

**Terms and Conditions**

1. **Relevant documents/Credentials like, valid Trade License, GSTN certificate, PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected.**
2. Only authorized dealers having their registered sales and service office in Kolkata should participate in this tender.
3. The University reserves the right to increase or decrease the quantity of items in the purchase order.
4. The goods shall be of the best materials.
5. Prices should be quoted in above format only otherwise it is liable to be cancelled.
6. Bidders are requested to mention on the sealed envelope: **"Quotation for Quick Heal Antivirus"**
7. Incomplete quotation shall be summarily rejected.
8. Price should be quoted in Indian rupee inclusive GST, delivery and installation charges.
9. Delivery and installation of ordered items should be made within 10 days from the date of purchase order failing which the purchase order may be cancelled.
10. Bidders failing to supply the ordered items within the stipulated time as per the given terms and conditions will not be allowed to participate in any future purchase process of the University.
11. Subcontracting in any form will not be entertained by the University.
12. All disputes arising out of the order shall be subject to the jurisdiction to courts of Kolkata only.
13. For any further details / inspection / query, please contact at Purchase department of the University.
14. Last date of submission of quotations within 29.06.2019 (3pm)
15. University reserves the right to cancel this tender at any point of time without assigning any reason.

**Registrar**