



RABINDRA BHARATI UNIVERSITY

KOLKATA

EXAMINATION DEPARTMENT

Notification regarding PGDMP and DTL Examinations, 2021 for eligible students

Memo No. : Exam. / 9077

Date: 08.12.2021

This is for information of all concerned that **PGDMP and DTL Examinations, 2021 for eligible students** under the Faculty of Arts of the University will be conducted in the blended mode (offline and online) as per resolutions adopted by the Examination Task Force, RBU in its meetings held on 03.12.2021 and approved by the Hon'ble Vice Chancellor on 03.12.2021, on the basis of the UGC Guidelines on Examinations and Academic Calendar in view of COVID-19 Pandemic – July 2021 [vide D.O. NO. F1-1/2021 (Secy) dated 16th July, 2021 issued in this matter. University shall strictly abide by the Guidelines issued by the University Grants Commission (UGC) regarding modalities of examinations and spirit in the best interest of students maintaining the sanctity of examination.

Detailed modalities of PGDMP and DTL examinations, 2021 are enumerated below:

1. PGDMP and DTL Examinations, 2021 for eligible students under the Faculty of Arts of the University would be conducted as blended mode (Online + Offline) as per UGC Guidelines on Examinations and Academic Calendar in view of COVID-19 Pandemic – July 2021 [vide D.O. NO. F1-1/2021 (Secy) dated 16th July, 2021.
2. Concerned Department will conduct the Continuous Internal Assessment (CIA) of theoretical and practical examinations (wherever applicable) of the PGDMP examinations for eligible students as per UGC guidelines.
3. **Examination Department would announce the Provisional Eligibility List of the candidates for PGDMP and DTL Examinations, 2021, Schedule for Enrollment cum Examination Form fill up in due course of time.**

Students are requested to visit the University Website (<http://www.rbu.ac.in/home/examinations>) regularly.

Candidates having any supplementary course/s, they have to attend only End-Term Examinations for any supplementary course. They don't have to sit for Continuous Internal Assessment (CIA) for any supplementary course/s. CIA marks would be carried forward from earlier examination of that course.

4. If a candidate appeared in the process of Continuous Internal Assessment (CIA) in a course of the academic programme but failed in that course, then his/her Continuous Internal Assessment marks will be carried forward.
5. If a candidate is unable to get his/her Continuous Internal Assessment done in each course in due time, then his/her candidature will be cancelled.
6. Full marks of Continuous Internal Assessment (CIA) for all courses will be 20 for PGDMP under the Faculty of Arts of the University.
7. **If the name or examination roll number of any eligible candidate is not found in the Provisional Eligibility List and / or any discrepancy found in any course/s, supplementary course/s mentioned against the candidate, then the candidate is requested to visit the Examination Department of the University personally with all original documents to resolve the dispute (If any). If there is everything is alright, then they don't have to come to the University.**
8. All such examinees under the Faculty of Arts of the University would be required to undergo the online Examination Form fill up process through the Rabindra Bharati University Student Portal (<http://examonline.rbu.net.in>).

In online Examination Form fill up process, student would mention his/her University Registration Number, SUIN, Exam Roll No, specialization (if any), current Email ID and mobile phone number etc.


Detailed schedule of such process will be announced in due course of time through University website. After completion of Examination Form fill up process, student would pay the requisite Examination Fee through online mode and should download the Admit Card from the Examination Portal (<http://examonline.rbu.net.in>) of the University before appearing in the Examination.

9. In case a student is unable to fill up and submit the 'Enrollment Cum Examination Form' through online mode as per schedule given by the University and/or unable to complete the Continuous Internal Assessment (CIA) process, for whatsoever the reason(s) may be, his/her candidature will be cancelled.
10. Examination Fees will be collected during 'Enrollment Cum Examination Form' fill up.
11. Candidates ('Persons with Benchmark Disabilities'), who want to write Examination with Scribe may apply (as per Format attached) to the Joint Registrar (Exam.) using University designated portal at the time of online Examination Form fill up process with all necessary documents of the candidate and the Scribe.
12. Theoretical examinations would be conducted in blended mode (online + offline).
For DTL Examination, duration of examination will be 3 hours for full marks of 100 [where the number of questions to be attempted will be 5 out of 10 questions]. Each question may be sub-divided, if required. (Marks = 20x5 = 100).
For PGDMP Examination, duration of examination will also be 3 hours for full marks of 80 [where the number of questions to be attempted will be 4 out of 8 questions]. Each question may be sub-divided, if required. (Marks = 20x4 = 80)
13. Question Papers will be made available on the Rabindra Bharati University Student Portal (<http://examonline.rbu.net.in>) and the students will have to download these question papers at the scheduled time (i.e. 30 min. before the commencement of the Examination) on the date of examination, write their answers on standard quality A4 size paper within stipulated words as desired by the concerned Department, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Paper in each page with sequential numbering of the pages, scan or take images of these scripts, save these images in Pdf/JPEG/JPG format and upload these to the Rabindra Bharati University Student Portal (<http://examonline.rbu.net.in>) after completion of the said examination within the stipulated time.
14. Allotment of Project / Dissertation etc. (if any) to be done by the Department through directly communicated to the students. The students would submit the same, as per schedule, through **Rabindra Bharati University Student Portal** (<http://examonline.rbu.net.in>).
15. If any candidate inadvertently appears in any of the course in which he/she has already qualified / passed in earlier examination, then the result of the earlier examination shall be valid and the later shall stand cancelled.
16. Candidates ('Persons with Benchmark Disabilities'), who want to write Examination with Scribe may apply (as per Format attached) to the Joint Registrar (Exam.) using University designated portal at the time of online Examination Form fill up process with all necessary documents of the candidate and the Scribe.

17. Provisional dates for Examination Form Fill up and date of commencement of Examination:

Sl. No.	Name of Examination	Month of Registration	Dates of online Examination Form Fill up	Commencement date of Examination
1.	PGDMP Exam, 2021	December, 2021	21.12.2021 to 23.12.2021	04.01.2022
2.	DTL Exam, 2021	December, 2021	21.12.2021 to 23.12.2021	04.01.2022

18. Students are requested to visit the University Website (<http://www.rbu.ac.in/home/examinations>) regularly.


Joint Registrar (Exam)