

Tender Notice

Ref no: - R.B.U/ SO /18 /T/2019

Date: - 23-09-2019

Notice Inviting Quotations

Sealed Quotations are invited from the reputed Companies/Organizations for the supply of **Housekeeping staff along with necessary cleaning materials** for our Four Hostels on monthly basis for one year within 18th October 2019(3PM). For details refer University website www.rbu.ac.in.

Registrar

The following Hostels are,

1. Abanindra nath thakur Boys Hostels
2. Maya Manzuri Girls Hostel. (44/16A. B.T.Road, Kolkata)
3. Mrinalini Girls Hostel (D1. Block- 123.Salt Lake)
4. Aryasree Girls Hostel. (506 Dum Dum park. Kolkata-55).

Note: - The quotation should reach in our office within 18th October 2019(3Pm)

The Tender quotation should accompanied with

Valid Trade license
Pan No & GST Certificate with no.
Sc/St Clearance certificate from competent authority

Terms & condition

1. Work will started once the confirmed work order is provided.
2. **Necessary cleaning materials should be provided by the vendors.**
3. **Well trend personnel is provided for cleaning bathroom and all surface of the Hostels**
4. **Two Housekeeping staff should be deployed in each hostel mentioned above.**
5. **Attendance of the Housekeeping staff should be attached along with monthly bills with due certification of each Hostel Superintendent.**
6. **If any Housekeeping staff absented himself / herself from the work, replacement should be provided by the vendor, if not, then the salary of that person will be deducted from the bill.**
7. **The working hours is 7 AM TO 3 PM.**
8. **All seven days in a week, service is to be provided.**

Standard service tax applicable.