

RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56 A B.T. Road, Kolkata-700050 Website: www.rbu.ac.in e-mail: registrar@rbu.acin

Employment Notification No. Estt./7767/2022

Applications are invited for contractual appointment of Hostel Superintendent on residential basis (single room accommodation) on a purely temporary basis.

No. of Post: Male – 1(one)

Age: 40 years and above.

Essential Qualification:

- (i) Graduation from a recognized university
- (ii) Ex-Servicemen with minimum 15 years service.

Desirable Qualification:

- (i) Post Graduation from a recognized university.
- (ii) Experience in supervising hostel/security administration.

Salary: Rs. 24,000/- (Rupees Twenty Four thousand only) per month consolidated.

Application form may be downloaded from University Website (www.rbu.ac.in) from 09.06.2022 to 23.06.2022 (upto 4.30 p.m.) and submitted to the Establishment Section of the University along with a Demand Draft of Rs. 200/- (Rupees Two Hundred) only (Rs. 100/- for SC/ST) in favour of 'Rabindra Bharati University' payable at Kolkata not later than 24.06.2022 (from 11.00 a.m.to 4.00 p.m. on all working days of the University).

The applicants are requested to submit the duly filled-in application form along with requisite testimonials, Demand Draft, certificates and 6(six) copies of application form [Application form + six photo copies of application form and one copy each of all mark sheets, certificates, age proof and other testimonials (1 set)].

Registrar

Dated: 06/06/2022



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in

APPLICATION FORM (FOR RECRUITMENT)

(Please fill up separate form for each post)

(Please go through instructions given in the website www.rbu.ac.in carefully before filling-up the Application Form)

Advt. NoPost No Post applied for	Affix here a Passport size Photograph
I. INDENTIFYING DATA:	
1. Name in full (in block letters) Dr/Mr/Ms	
2. Date of Birth 3. Father's Name	
4. Mailing Address	
Pin Code	
Tel No.: Mobile NoE-mail	
5. Permanent Address	
Pin Code	
6. Marital Status7. Nationality	
8. State of Domicile 9. Religion :	
10. Do you belong to SC ST OBC-A OBC-B PWD General (Please tick the appro- (in case of PWD category, please tick PWD-OH/PWD-HH/PW (Please attach attested photocopy of Certificate) II. MISCELLANEOUS DATA:	
1. If selected for appointment, what notice period would you require for joinir	na the post?
	•
2. Names and Addresses of two Referees :	
(i) (ii)	
(")	•••••

Recommendations from two Referees, not related to the applicant, who are scholars closely acquainted with the applicant's academic training, accomplishments and capabilities, should preferably be obtained in sealed envelopes and attached with this application, or they be requested to send them directly to the Recruitment Cell of the University by post (not by e-mail)

(Please fill this proforma in block capitals, Incomplete applications are liable to be rejected)

(Application and Bio-Data forms are meant to obtain minimum information required for being considered for the post applied for. Candidates may furnish any additional relevant information that they consider necessary, on separate sheets.)

BRIEF BIO-DATA

Post applied for:
Name:
Date of Birth: (DD/MM/YYYY)
Whether belonging to SC ST OBC-A OBC-B PWD General (Please tick the appropriate Category)
Present Employer

1. EDUCATIONAL QUALIFICATION (Starting with highest degree obtained):

SI. No.	Examination/Degree	Name of Board/College/University	Percentage of Marks/ Final Grade	Subject(s)	Year of Passing/ Award
1.	M. Phil or its equivalent				
'-	(as per UGC Regulations)				
2.	Master's Degree				
۷.	or its equivalent				
3.	Bachelor's Degree or its				
٥.	equivalent (Hons./Major)				
4.	Higher Secondary				
4.	or its equivalent				
5.	Secondary				
٥.	or its equivalent				

2. Details of Employment: (In chronological order starting with the most recent) (Attach separate sheet if necessary)

SI.	Name of Employer/Status of Institute/ University (Govt./Quasi Govt./Autonomous etc.)	Post held/	Post held/ Designation	Period of Employment		Employment	Employment sal	Basic salary last	
No		(Govt./Quasi Designation		From	т То	drawn, pay scale and Grade Pay	Nature of duties		

3	Mention briefly your experience/activities under the following heads, including the positions held, if any:	
0.	(a) University administration (b) Extra-curricular activities of students (c) Residential life of students	
4.	Knowledge of languages, including Indian languages: (Underline mother tongue and indicate examinar passed, if any)	tion(s)
5.	List of Enclosures: (a) Copies of Mark-sheets & certificate of educational Qualification : Yes/No (b) Copies of other relevant certificate & documents : Yes/No (c) Bank Draft : Yes/No	
	Bank Draft No Bank Draft Date	
	Bank Name Branch	
6.	DECLARATION TO BE SIGNED BY THE CANDIDATE	
kno cor	ereby declare that the information given by me in the Application is true, complete and correct to the best wledge and belief and that nothing has been concealed or distorted. If at any time, I am found to cealed / distorted any information or given any false statement, my application/appointment shall liable nmarily rejected/terminated without notice or compensation.	have
Dat Pla		

Note: i. Candidates are required to enclose copies of Mark-Sheets & Certificates of Educational Qualification. ii. Documentary Evidence in favour of other items mentioned above.



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APPLICATION FORM (FOR RECRUITMENT) Acknowledgement

Received an application from
for the post of
Superintendent / Receiving Assistant