



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/021/2026-27

Date: 12.10.2026

Notice Inviting Tenders

Sealed quotations are invited from the authorized dealers/reputed companies for supplying & installation of following **IT items** for the **Sports department** of Rabindra Bharati University within 30.10.2026(3.00 pm) at purchase section (E.B. Campus). Only authorized dealers/reputed companies dealing with supplying of IT items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl.No	Item	Description/ Specification	Qty	Rate:	Amount: (Incl. G.S.T.)
01.	Desktop(PC) with accessories	<u>HP Omni Desk:</u> Desktop Tower,AMD Ryzen 5 8500G, 16GB RAM,1TB SSD,Windows 11Home, MS Office24,Wired Keyboard & Mouse, M02-0005IN Desktop PC Warranty:As per OEM	01		
02	Monitor	<u>Monitor:</u> HP Series 3 Pro 23.8 inch FHD Monitor (324fs G2) Warranty: As per OEM	01		

Terms and Conditions

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate,PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: **“Quotation for Desktop and Monitor”**
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive of GST, delivery and installation charges.
7. Subcontracting in any form will not be entertained by the University.
8. All the disputes arising out of the order if any shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact the **IT department** of the University.
10. Last date of submission of quotations within 30.10.2026(3pm)
11. University reserves the right to cancel this tender at any point of time without assigning any reason whatsoever.
12. Only authorized Venders having their registered sales and service office in Kolkata are allowed participate in this tender process.
13. **Security Deposit:** SD @10% of the total purchase value shall be deducted from the bill. SD shall be refunded on application after satisfactory completion of the warranty period.
14. i) No advance payment shall be made .
 - ii) Payment shall be made on submission of bills in triplicate after successful installation and configuration.
 - iii) Payment shall be made after deduction of SD, taxes, etc.

Registrar (Acting)