

**RABINDRA BHARATI UNIVERSITY
KOLKATA**

Date: 12.12.2018

SPECIAL CHANCE FOR ENROLLMENT

ATTENTION: M.A., M.F.A., M.A. in Museology, B.Ed.(Spl. Edn.) 1ST SEMESTER 2018 Students under the Faculty of Arts, Fine Arts and Visual Arts respectively for the session 2018-2019

Since the Examination system of the M.A., M.F.A., M.A. in Museology, B.Ed.(Spl. Edn.) academic programmes under the Faculty of Arts, Fine Arts and Visual Arts respectively have been computerized, the regular students of the M.A., M.F.A., M.A. in Museology, B.Ed.(Spl. Edn.) 1st Semester 2018 under the Faculty of Arts, Fine Arts and Visual Arts are required to enroll themselves in the computer process through submission of the **Offline Enrollment Form**, duly filled in, according to the following schedule with **Late Fee of Rs. 1000/-**

PROGRAMME	SUBJECT	DATE	Time
M.A., M.F.A., M.A. in Museology, B.Ed.(Spl. Edn.) 1 ST SEMESTER 2018	All	13.12.2018(Thursday) & 14.11.2018 (Friday)	11:30 a.m. to 3:30 p.m.

The candidates are required to produce the following documents all in original, for filling in the prescribed Enrollment Forms in the Examination Department on the dates and the time indicated above :

- i) Madhyamik / 10th Exam Admit Card
- ii) Registration Certificate of R.B.U.
- iii) Caste Certificate (as and where applicable)
- iv) Coloured Passport sized Photograph
- v) Marksheet / Grade Card of 12th, UG and PG Degree(as and where applicable)
- vi) University Identity Card.

It is to be noted that no candidate would be entertained for Enrollment process after the above dates.


ASSISTANT REGISTRAR / JOINT REGISTRAR (EXAM)

Copy to:

1. Dean, Faculty of Arts, Fine Arts and Visual Arts with a request to look into the matter and take necessary steps so that this enrolment notice may be circulated in the relevant classes.
2. All Heads of the Departments under the Faculty of Arts, Fine Arts and Visual Arts with a request to bring the notice to the students in the respective classes.
3. Dean, Students' Welfare
4. Registrar
5. Secretary, Faculty Councils
6. Assistant Registrar (Exam).
7. Information Scientist for uploading in the University Website
8. Finance Officer
9. University Engineer
10. Security Officer
11. Sports Officer
12. Secretary to the Vice Chancellor
13. Evaluation Cell (Exam.)
14. Registration Section.
15. Students' Bill Section
16. Enrolment and Form fill up Section
17. Exam Cell (Sangeet Bhavan)
18. Examination Notice Board
19. Students' Union