RABINDRA BHARATI UNIVERSITY

KOLKATA

EXAMINATION DEPARTMENT

NOTIFICATION

Memo No. : Exam. / 6087   **Date:21.09.2020**

This is for information of all concerned that the final Semesters of UG and PG academic programmes of all departments under the Faculties of Arts, Fine Arts and Visual Arts of the University will be conducted between 1st October, 2020 and 18th October, 2020 in the blended mode (offline and online) as per resolutions adopted by the Executive Council in its emergency meetings held on 15/9/2020 and 21.09.2020 on the basis of the UGC Guidelines on Examinations and Academic Calendar in view of COVID-19 Pandemic, [vide D.O. NO. F1-1/2020 (Secy), dated 29th April, 2020] and UGC Revised Guidelines on Examinations and Academic Calendar for the Universities in view of COVID-19 Pandemic [vide D.O. NO. F1-1/2020 (Secy), dated 6th July, 2020], the verdict of Hon'ble Supreme Court dated August 28, 2020 and approval of UGC regarding conduction of final semester examinations to be completed by 18.10.2020 [vide D.O. NO. 1-10/2020 (CPP - II) dated 16th September, 2020] issued in this matter. University shall strictly abide by the Guidelines issued by the University Grants Commission (UGC) regarding modalities of examinations for final Semesters of UG and PG academic programmes and spirit in the best interest of students maintaining the sanctity of examination.

Detailed modalities of examinations for final Semesters of UG and PG academic programmes are mentioned below:

1. All candidates of the final Semesters of UG and PG academic programmes of all departments under the Faculties of Arts, Fine Arts and Visual Arts of the University will be required to undergo the online Examination Form fill up process. In online Examination Form fill up process, student should mention his/her University Registration Number, SUIN, Exam Roll No, specialization i.e. CEC, OEC (if any), current Email ID and mobile phone number etc. Detailed schedule of such process will be announced in due course of time through University website. After completion of Examination Form fill up process, student should download the Admit Card from University website before appearing in the Examination.

   Examination Fees and Admission Fees (if any) will be collected during distribution of Grade Card. Candidates ('Persons with Benchmark Disabilities'), who want to write Examination with Scribe may apply (as per Format attached) to the Joint Registrar (Exam.) using University designated portal at the time of online Examination Form fill up process with all necessary documents of the candidate and the Scribe.

2. Faculty of Arts:

A. Theoretical Examinations (Both UG and PG Academic Programmes):

Faculty	Department / Academic Programme	Modes of Examination	Duration of the examination
Arts	Bengali, English, Sanskrit, Hindi, History, Economics, Education, Sociology, Philosophy, Political Science, Geography, Environmental Studies, MSW, Journalism and Mass Communication, HRHD, Library and Information Science	Blended Online-Open Book Examinations (Pen and Paper Mode)	Duration of the examination will be 2 (two) hours. Question Papers will be made available on the University's Examination Portal and the students will have to download these question papers at the scheduled time (i.e. 30 min. before the commencement of the Examination) on the date of examination, write their answers on standard quality A4 size paper within stipulated words as desired by the concerned Department, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Course in each page with sequential numbering of the pages, scan or take images of these scripts, save these images in Pdf/JPEG/JPG format and upload these to the university's examination portal immediately after completion of the said examination.

B. Practical Examinations (Both UG and PG Academic Programmes):

Faculty	Department	Modes of Examination
Arts	Geography	Practical Examination will be taken by respective examiners. Viva-voce will take place by using University's Examination Portal. In case any candidate is unable to attend viva-voce through online/telephonic mode, his/her evaluation can entirely be done on the basis of report submitted to the examiner.
	Library and Information Science	Practical Examination will be conducted by the concerned teacher through written examination with practical approach.

C. Project / Field work and Dissertation (Both UG and PG Academic Programmes):

Faculty	Department / Academic Programme	Modes of Examination
Arts	Bengali, Economics, Sociology, MSW, Journalism and Mass Communication, HRHD	Allotment of Project / Dissertation etc. to be done by the Department either through University website or directly and it will be submitted by the students by 01.10.2020 through University web portal in which they have enrolled themselves for examination. Evaluation will be done on the basis of Report submission and Viva-voce. Viva-voce will take place using University's Examination Portal. In case any candidate is unable to attend viva-voce through online/telephonic mode, his/her evaluation can entirely be done on the basis of report submitted by the candidate to the examiner.

3. **Faculty of Fine Arts:**

   A. **Theoretical Examinations (Both UG and PG Academic Programmes):**

Faculty	Department	Modes of Examination	Duration of the examination
Fine Arts	Drama	Blended Online-Open Book Examinations (Pen and Paper Mode)	Duration of the examination will be 2 Hrs. Question Papers will be made available on the University's Examination Portal and the students will have to download these question papers at the scheduled time (i.e. 30 min. before the commencement of the Examination) on the date of examination, write their answers on standard quality A4 size paper within stipulated words as desired by the concern Department, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Course in each page with sequential numbering of the pages, scan or take images of these scripts, save these images in Pdf/JPEG/JPG format and upload these to the university's examination portal immediately after completion of the said examination.

Faculty	Department	Modes of Examination	Duration of the examination
Fine Arts	Dance, Rabindra Sangeet, Vocal Music, Instrumental Music, Instrumental Music (Percussion), Western Classical Music, Musicology	Multiple Choice Question (MCQ) Mode	Duration of the examination will be 2 (two) hours. Question Papers will be made available on the University's Examination Portal and the students will have to login in the portal with their user ID and Password as per schedule and submit the answer immediately after completion of the said examination.

B. Practical Examinations (Both UG and PG Academic Programmes):

Faculty	Department	Modes of Examination
Fine Arts	Dance, Drama, Rabindra Sangeet, Vocal Music, Instrumental Music, Instrumental Music (Percussion), Western Classical Music, Musicology	Online Practical Examination and Viva-voce will be taken by the respective examiners using University's Examination Portal as per examination schedule.

C. Project / Dissertation (Both UG and PG Academic Programmes):

Faculty	Department	Modes of Examination
Fine Arts	Drama, Rabindra Sangeet, Vocal Music, Instrumental Music, Instrumental Music (Percussion), Western Classical Music	Allotment of Project / Dissertation etc. to be done by the Department either through University website or directly and it will be submitted by the students by 01.10.2020 through University web portal in which they have enrolled themselves for examination. Evaluation will be done on the basis of Report submission and Viva-voce. Viva-voce will take place using University's Examination Portal. In case any candidate is unable to attend viva-voce through online/telephonic mode, his/her evaluation can entirely be done on the basis of report submitted by the candidate to the examiner.

4. Faculty of Visual Arts:

A. Theoretical Examinations (Both UG and PG Academic Programmes):

Faculty	Department	Modes of Examination	Duration of the examination
Visual Arts	Painting, History of Art, Sculpture, Museology	Blended Online-Open Book Examinations (Pen and Paper Mode)	Duration of the examination will be 2 Hrs. Question Papers will be made available on the University's Examination Portal and the students will have to download these question papers at the scheduled time (i.e. 30 min. before the commencement of the Examination) on the date of examination, write their answers on standard quality A4 size paper within stipulated words as desired by the concern Department, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Course in each page with sequential numbering of the pages, scan or take images of these scripts, save these images in Pdf/JPEG/JPG format and upload these to the university's examination portal immediately after completion of the said examination.
Visual Arts	Applied Art, Graphics-Print Making	Project-based	Evaluation will be done on the basis of Report submission and Viva-voce. Viva-voce will take place using University's Examination Portal as per schedule. In case any candidate is unable to attend viva-voce through online/telephonic mode, his/her evaluation can entirely be done on the basis of report submitted by the candidate to the examiner.

B. Practical Examinations (Both UG and PG Academic Programmes):

Faculty	Department	Modes of Examination
Visual Arts	Applied Art, Graphics-Print Making, Painting, Sculpture	Practical examination will be conducted over 3 days, 5 hours per day. An assignment will be set for each day. Students will have to login in the University's Examination Portal with their user ID and Password as per schedule to download the Question Paper and after completion of the work within 5 (five) hours from the schedule time of commencement of examination, upload that day's assignment in Pdf/JPEG/JPG format, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Course in each page with sequential numbering of the pages.

*** Candidates of B.F.A. Final Semester will also be required to upload a portfolio including 6-10 works + the examination work in the University's Examination Portal in Pdf/JPEG/JPG format with a size not exceeding 15 MB, bearing the SUIN, Registration Number, Examination Roll Number, Name of the Course in each page with sequential numbering of the pages. The Portfolio should contain works from previous and final semesters in a ratio to be stipulated by the respective Departments.

C. Dissertation (Both UG and PG Academic Programmes):

Faculty	Department	Modes of Examination
Visual Arts	Applied Art, History of Art, Graphics-Print Making, Painting, Sculpture, Museology	Allotment of Project / Dissertation etc. to be done by the Department either through University website or directly and it will be submitted by the students by 01.10.2020 through University web portal in which they have enrolled themselves for examination. Evaluation will be done on the basis of Report submission and Viva-voce. Viva-voce will take place using University's Examination Portal. In case any candidate is unable to attend viva-voce through online/telephonic mode, his/her evaluation can entirely be done on the basis of report submitted by the candidate to the examiner.

5. University will announce the detailed schedule of Examination in due course of time. Students are requested to visit the University website: www.rbu.ac.in regularly.

6. Allotment of Project / Dissertation etc. to be done by the Department either through University website or directly and it will have to be submitted by the students by 01.10.2020 through University web portal in which they have enrolled themselves for examination.

7. In case a student of final semester is unable to appear in the examination conducted by the University for whatsoever the reason(s) may be, he/she will be given opportunity to appear in special examinations for such course(s), which shall be conducted by the university as and when feasible. This provision shall be applicable only for the current academic session 2019-20 as a one-time measure.

8. It is also to be noted that the students of final semester having backlog examinations to be cleared, would be evaluated by conducting examinations in offline (pen & paper)/ online/ blended (online + offline) mode as per feasibility and suitability of the University.

Joint Registrar (Exam)