



## **RABINDRA BHARATI UNIVERSITY**

**Emerald Bower Campus: 56 A B.T. Road, Kolkata-700050**

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

Salt Lake Campus: Rabindra Bhavan, EE-9 & 10, Sector-II, Salt Lake City,  
Kol-91

**PHONE: (033)** E.B. Campus: 25571028, 3028, 4028, 7161 J.S. Campus: 22695241, 5242, 6601, 6610  
Salt Lake Campus : 2358 4014-4016/4018 , Website : [www.rbu.ac.in](http://www.rbu.ac.in)

RB / Engg/ w/2096 /2024

Date:19.11.24

### **Notice Inviting Tender**

E-Tenders are invited for operation and maintenance of HT Sub-station upto individual building panel at B. T. Road campus from reputed contractors having experience in carrying out repair and maintenance of similar job (details are given in the University Website). Credential, copy of current Trade Licence, current P-tax challan, GST registration certificate, EPF registration certificate, Copy of PAN, Last 3 years IT-Return, Last 3 years balance sheet and Profit and Loss statement along with scan copy of EMD Rs. 10000/- in the form of DD in favour of Rabindra Bharati University to be submitted within 3 weeks from the publication of Tender notice. The decision of the University regarding selection will be final and binding on all tenderers.

Registrar

Name of Work: Annual Maintenance contract for operation and maintenance of the HT Substation etc. at B.T. Road campus.

List of Equipment to be consider for Annual Maintenance Contract

1. 6 KV 4 - Panel HT VCB	1
2. 750 kVA, 6 / 0.415 kV Dry type transformer	2
3. Main LT Panel	1
4. Capacitor Bank	2
5. Generator Panel	2
6. Change over Panel	1
7. Lighting panel at various building	6
8. Power panel at various building	8
9. ATS at various building	11
10. Feeder Pillar	6
11. HT cable and termination	
12. LT cable and termination	
13. Earthing etc.	
14. AMF Panel	2

### Scope of Work:

1. Attending to the faults and restoration of the power supply.
2. Routine Tests of the equipment, which are in our scope of maintenance, will be done on a quarterly basis i.e. 4 times a year. This includes at least one time thorough cleaning , servicing and testing of HT & LT equipments and accessories.
3. During the time of operation, if any items/parts of the equipment are required to be replaced, the same can be carried out by the bidder, and for that Supply, Installation, Testing & Commissioning charge shall be claimed extra as per the price list of manufacturer / prevailing market rate. Necessary testing equipment, tools & tackles will be provided by the bidder for completion of the work.
4. Spares of equipment shall be given to RBU as per the price list of the manufacturer/market price.
5. Consumables as required should be supplied as per the price list of manufacturer/market price.
6. Any other work covered under respective terms and conditions, if required, including tests and calibrations, etc., shall be undertaken by the bidder on a chargeable basis.
7. All major faults and problems shall be reported to the Assistant Engineer (Electrical). In absence of the Assistant Engineer, the bidder will submit a report to the Chief Engineer.
8. The servicing charge for HT Equipment like VCB, Transformers, AMF Panel, etc. should be paid by RBU extra against submission of Invoice by the bidder for the same.
9. Bidder will depute one Skilled Electrician having Wireman Permit issued by Local authorities to ensure services on all the days of the week with one weekly off as decided by RBU.

### Terms & Conditions:

1. The bidder should have experience in installation of HT substation comprising of equipment at least or above capacity. I) 800 Amps, 6 KV VCB II) 6/0.415 KV 750 KVA transformer and large LT panel etc. and at least 3 years experience in maintenance of HT / LT installations.
2. Bidder should have EPF, ESIC, GST registration.
3. Rates should be quoted in monthly basis excluding GST which shall be paid extra as per Government norms.
4. Scan copy of EMD Rs. 10000/ in Favour of Rabindra Bharati University should be uploaded.
5. The contract will be valid for a period of 1 year from the date of order.
6. Payment will be made on a monthly basis against the submission of the GST invoice.